

# New London Educational Trust



## Legal Disclaimer

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### **Legal Disclaimer**

NLET allow you access to Microsoft Teams to enable you to collaborate with NLET employees and/or to facilitate learning. If you continue to use NLET's Microsoft Teams portal you do so entirely at your own risk and NLET accepts no liability for such use. By using NLET's Microsoft Teams installation you agree that NLET may use any data that you upload to Microsoft Teams and you agree that NLET is under no obligation to provide you with future access to such data which you upload or transmit to Microsoft Teams.

The content of any meeting held on NLET's Microsoft Teams is regarded as confidential documentation containing NLET's proprietary and strategic information. As such, by participating in NLET's Microsoft Teams meetings you are agreeing not to share, forward or disclose this information to any other party without express written consent.

NLET retains the right to record Microsoft Teams meetings to ensure that it is able to fulfil its obligation to safeguard its employees and learners, but will endeavour to notify participants of that fact when joining the meeting. Recordings will not be shared with any third parties except where not sharing would compromise NLET's ability to comply with its safeguarding obligations.