



New London Educational Trust

NLET ACADEMY APPLICATION FORM

To be FULLY completed in BLOCK LETTERS

Learner ID Number:	Enrolment Date:
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1. Personal Details (Learner)

Surname/Family Name			
First & Middle Name(s)			
Date of Birth	Male <input type="checkbox"/>	Female <input type="checkbox"/>	

2. Primary Contact Details

The Primary Contact should be a parent/guardian and the first point of contact in case of enquiry, billing or emergency.

Surname/Family Name			
First & Middle Name(s)			
Title: (Miss/Ms./Mrs./Mr./Dr)	Email		
Mobile Number	Home Phone		

3. Secondary Contact Details

The Secondary Contact should be a person who can be contacted in the event that the Primary Contact is unreachable.

Surname/Family Name			
First & Middle Name(s)			
Title: (Miss/Ms./Mrs./Mr./Dr)	Email		
Mobile Number	Home Phone		

N.B. In the interests of safeguarding, if you wish your child to be picked up by a person not represented on the form, we require the Primary Contact to issue us with a 'Safe word' that the person picking up the child should use. The person collecting the child should be able to produce a photo-ID in the form of either a UK Driving License or Passport upon arrival.

4. Address Details

House Number/Name	Street	Postcode	
City/Town			

5. Learner Ethnicity (Please tick ONE)

<p>White</p> <p>English/Welsh/N.Ireland/Scottish 31 <input type="checkbox"/></p> <p>Irish 32 <input type="checkbox"/></p> <p>Gypsy or Irish Traveler 33 <input type="checkbox"/></p> <p>Other White 34 <input type="checkbox"/></p> <p>Mixed Multiple Ethnic Group</p> <p>White and Black Caribbean 35 <input type="checkbox"/></p> <p>White and Black African 36 <input type="checkbox"/></p> <p>White and Asian 37 <input type="checkbox"/></p> <p>Any White Multiple Ethnic Background 38 <input type="checkbox"/></p>	<p>Asian/Asian British</p> <p>Indian 39 <input type="checkbox"/></p> <p>Pakistani 40 <input type="checkbox"/></p> <p>Bangladeshi 41 <input type="checkbox"/></p> <p>Chinese 42 <input type="checkbox"/></p> <p>Black/African/Caribbean/Black British</p> <p>African 44 <input type="checkbox"/></p> <p>Caribbean 45 <input type="checkbox"/></p> <p>Any other Black/African/Caribbean Background 46 <input type="checkbox"/></p>	<p>Other Ethnic Group</p> <p>Arabian 47 <input type="checkbox"/></p> <p>Any other Ethnic Group 98 <input type="checkbox"/></p>
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6. Learner Learning Difficulty (Please tick appropriate box below) *Evidence may be required for funded programmes

No Known Need 1 <input type="checkbox"/>	Yes have a Learning Difficulty 2 <input type="checkbox"/>	
Moderate Learning Difficulty 10 <input type="checkbox"/>	Other specific Learning Difficulty 94 <input type="checkbox"/>	Other Learning Difficulty 96 <input type="checkbox"/>
Severe Learning Difficulty 11 <input type="checkbox"/>	Autism Spectrum Disorder 14 <input type="checkbox"/>	Social and emotional Difficulties 8 <input type="checkbox"/>
Prefer Not to Say 98 <input type="checkbox"/>	Dyslexia* 12 <input type="checkbox"/>	Dyscalculia* 13 <input type="checkbox"/>
		Multiple Learning Difficulties 3 <input type="checkbox"/>

7. Learner Disabilities (Please tick appropriate box below)

No Known Disability 1 Yes Have Disability 2 Prefer not to say 98

Visual Impairment 4 Emotional /Behavioral Difficulties 1 Profound Complex Disability7

Hearing Impairment 5 Mental Health Difficulty 9 Asperger’s Syndrome 15

Mobility Affecting Mobility 6 Multiple Disabilities 2 Other Physical Disability 93

Other Medical Condition 95 Temporary Disability 16 Other Disability 97

8. Learner Allergies (Please tick appropriate box below)

No Know Allergy Yes Learner has an Allergy If YES please specify below

9. Declaration

I understand that:

- i. The Primary Contact will be regarded as the Parent/Guardian acting on behalf of the learner unless otherwise agreed in writing.
- ii. Each learner needs to undertake a minimum of two hours tuition per week.
- iii. NLET does not accept any responsibility to loss or damage to personal property brought onto site
- iv. Learners are expected to behave responsibly at all times. Activity such as bullying or harassment which interfere with the rights of other children may result in dismissal.
- v. Parent/Guardians are liable for costs incurred by damage to the premises caused by their learner.
- vi. Parent/Guardians must declare all information required to provide a safe environment for their learner, including contact identities, details of medical conditions or similar.
- vii. NLET will ensure that all data is processed in line with GDPR regulations and will not publish or share your data with any organization without your consent.
- viii. Refunds are administered under the complaints policy. For details refer to www.nletrust.org or speak to the Curriculum Coordinator
- ix. Terms and conditions come into effect upon enrolment
- x. Parents/Guardians are not allowed to approach tutors for private tuition.

New London Educational Trust may contact you from time to time to promote new courses or offers and may use your personal details in publishing testimonials and advertisements. Please tick below if you do not consent:

- I do not agree for the Trust to contact me by telephone, SMS or email to promote new courses and offers.
- I do not agree for the Trust to use my personal details, photograph and testimonial for advertising and marketing purposes.

Signature of Parent/Guardian: _____ **Date:** _____

Signature of Learner (13-19yo) _____ **Date:** _____

STAFF USE ONLY Please Indicate preferred classes

Please code M, E or S in each box

Year: _____

DAYS	TIMINGS	1-1	GROUP	DAYS	TIMINGS	1-1	GROUP
Monday	4:30 PM- 6:30 PM			Wednesday	4:30 PM- 6:30 PM		
Tuesday	4:30 PM- 6:30 PM			Thursday	4:30 PM- 6:30 PM		
Saturday	9:30AM - 11:30 AM			Sunday	9:30AM - 11:30 AM		
	12 Noon – 2 PM				12 Noon – 2 PM		
	2:15 PM – 4:15 PM				2:15 PM – 4:15 PM		

Other information: